

Iona College American Express (AMEX) Scholar's Grant Application/Cover Sheet

IMPORTANT: PLEASE SAVE THIS FORM TO YOUR DESKTOP BEFORE FILLING OUT AND SAVING AGAIN.

The American Express Grant applications are considered by the Honors Council three times/year. The deadlines for submission are listed below. Applications received after the date indicated will be considered during the next review period. Students who have not already received an AMEX Grant will be given preference. As a condition of the grant, all recipients must present their findings to the Iona community during the date/time scheduled by the Honors Program and Iona College.

<u>Application Submission Deadlines</u>	<u>Award Notification</u>	<u>Grant Period</u>
Oct. 1-----	Nov. 1- Nov. 14-----	12 Months from date of notification
Jan. 15-----	Feb. 15 – Feb. 28-----	12 Months from date of notification
Apr. 1-----	May 1- May 14-----	12 Months from date of notification

First Name: _____ Last Name: _____
Year: _____ ID #: _____
Major: _____ Date: _____
Email: _____ Phone: _____
Address: _____

Have you received a previous AMEX Grant? Yes No If "yes," date/amount _____

Is your GPA 3.5 or above? Yes No If "no," include an explanation in your project proposal

Title of Proposed Project: _____

Expected Beginning and Ending Dates: _____

Amount of Funds Requested: _____

Application Submission: This form and supporting documentation must be submitted **electronically** to Dr. Jeanne Zaino, Director of Honors jzaino@iona.edu For additional details on the submission process, read the application checklist on page 2 of this application carefully

Administrative Use Only

Honors Council Approval Status: _____

Funds Awarded & Delivery: _____

Recipient Notification Date: _____

Funding Period* Beginning Date: _____ Ending Date: _____

**Award is for the period designated. All receipts must be submitted to the Honors Office for reimbursement on or before the date indicated (Dr. J. Zaino, 715 North Avenue, New Rochelle, NY 10801)*

Application Checklist

Please begin each section of the application on a separate sheet and number the pages

Application Form/Cover Sheet: SECTION 1

Please save this form on your desktop before filling it out, then save it again. This form should be submitted as the cover sheet (p. 1) of your completed application.

Project Proposal: SECTION 2

On a separate page (p. 2+), describe the project you will be working on, in no more than 500 words. Be sure to include the purpose and goals of the project and why the funds you are requesting are necessary.

Proposed Budget and Timeline: SECTION 3

On a new page, identify precisely what funds you will need. Also, write down the general timeline of the project. When will you start the project? Dates of conferences? When will you be finished? Please note that if your application is accepted, failure to submit receipts for reimbursement may result in holds being placed on your account.

Description of Post-Grant Presentation: SECTION 4

On a new page, provide a description of your post-grant presentation where you describe how you used the funds and fulfilled your grant proposal. All students who receive funding are required to present the findings of their research or their experiences to the Iona community during the following Undergraduate Research Day (Spring of each academic year). This presentation is required of all grant recipients and scheduled by the Honors Program/Iona College. Failure to fulfill this post-grant presentation is a violation of the grant requirements and may result in holds being placed on your account.

Current Transcript: SECTION 5

Please include in your application packet a current transcript. A hard copy or electronic version of your unofficial transcript is acceptable. If your GPA has fallen below a 3.5 in any term, please explain these circumstances in your grant proposal.

Letter of Support from Faculty Advisor: TO BE SENT BY THE FACULTY UPON YOUR REQUEST

Ask your faculty advisor to write a letter of support. Your advisor should include, in this letter, how the funds will be used. Please ask your faculty advisor to send the recommendation either by hard copy (via interoffice mail) or electronically to J Zaino , Director of Honors, Honors Program Office jzaino@iona.edu.