

Date: _____ **Student Receiving Notes:** _____

To: Note takers

From: Prof. Del Vecchio, Learning Specialist
Samuel Rudin Academic Resource

Telephone: #2473
email: tdelvecchio@iona.edu

Re: Note taker information request.

Please supply all of the information requested and return it to me. If preferred, the information may be emailed to me. Update this information throughout the semester as necessary.

Course & Section _____ Prof. _____

1. Note taker (Please write or print clearly!)

Name _____

Iona ID # _____

Email _____

Address _____

Telephone #'s (home) _____

(work) _____

(cell) _____

2. Alternate

Name _____

Iona ID # _____

Email _____

Address _____

Telephone #'S (home) _____

(work) _____

(cell) _____

Professor's signature _____ Date _____