



**SPECIAL CONDITION CONSIDERATION FORM
INDEPENDENT STUDENT
2011-2012**

Many times a student's financial circumstances change after filing the Free Application for Federal Student Aid (FAFSA). If your or your spouse's income changed based on one or more of the following conditions, you are eligible to request a review of your **federal financial aid** eligibility.

DOCUMENTATION TO SUPPORT YOUR APPEAL MUST BE ATTACHED TO THIS FORM WHEN SUBMITTED TO THE STUDENT FINANCIAL SERVICES OFFICE.

STUDENT NAME: _____ STUDENT ID #: _____

SPOUSE NAME: _____

Beginning date of the change in your or your spouse's income _____.

Please check the appropriate section and include requested information or documentation.

Please attach a detailed explanation of your appeal.

1. Unemployment or change in employment status:

You and/or your spouse earned money in 2010 but has lost his/her job for at least 10 weeks in 2010. Attach an unemployment benefits determination letter, a copy of your/your spouse's last paystub (including severance pay), and a letter from the employer confirming their last day of employment

2. Retirement:

Attach a copy of the retirement (IRA distribution, pension benefits, or annuities) or social security benefits verification (Form SSA-1099-Social Security Benefit Statement) that shows the total amount to be received and the date benefits will start. Include documentation for other income received.

3. Reduction in wages:

Attach statement from your or your spouse's employer including date reduction will go into effect along with your and/or your spouse's last paystub at the previous rate, and your and/or your spouse's first paystub with the new rate.

4. Disability of student spouse or spouse:

Attach a copy of the statement of disability or social security benefits including date benefits will start and when you expect to go back to work.

5. Divorce/Separation

Submit a copy of divorce/separation court documents signed by a judge or attorney designating alimony and/or child support amounts. Provide the 2010 Federal Tax Form and the W-2's for both parties involved. Attach a copy of divorce decree or verification of filing for divorce. Also provide proof of separate addresses, for example, utility bills. There is a 10-week period after separation or divorce before special conditions are considered.

Date of Separation: _____

