



**Endowed Professor and Founding Program Director  
The Hynes Institute for Entrepreneurship and Innovation**

---

**Endowed Position Announcement**

---

**The Position**

Iona College seeks applications for the position of Endowed Professor and Founding Program Director of the Hynes Institute for Entrepreneurship and Innovation. This Program Director will be an endowed and tenured position reporting directly to Office of the Provost, and this career opportunity offers the director the prospect of using their strategic and visionary skills to lead the Institute towards a transformational cross-disciplinary experience for Iona College students, faculty, administrators, alumni and surrounding communities.

The recipient of this position will possess an outstanding record of teaching, scholarship, and service; effective organizational, interpersonal, and cross-cultural communication skills; a demonstrated understanding of culturally diverse approaches to business and entrepreneurship; and significant experiences in establishing new businesses. The desired profile for this position is an enthusiastic, charismatic leader who can marshal colleagues, students, alumni, and entrepreneurs from on and off-campus to implement the vision of The Hynes Institute. The Program Director must demonstrate the ability to efficiently and effectively manage the communication process and coordinate academic and co-curricular calendars and content.

The director will be responsible for the leading the establishment of this Institute, and in doing so, implement the Business Plan that was developed by a ten-member design team and approved by the philanthropist funding this academic initiative. Primary areas of focus upon hiring are i) Curricular Model and Administrative Development, ii) Co-Curricular Programming, and iii) Community and Off-Campus Programming.

A philanthropic investment of \$15 million was gifted by Anne Marie and James P. Hynes '69, '01H to establish the Hynes Institute for Entrepreneurship and Innovation. The announcement and the formal naming of the Institute occurred on March 22, 2017 on Iona College's main campus in New Rochelle, New York. The Hynes Institute will enhance Iona's reputation as a forward-thinking institution and will establish Iona as a national hub for entrepreneurial development and thinking. More details on the gift announcement can be found at [www.iona.edu](http://www.iona.edu).

---

**Qualifications**

**Education:**

- Ph.D. degree is preferred

**Experience:**

- Ten or more years of relevant experience in startups, investment funds, colleges or other innovation-focused organizations, and experience managing a staff and budgets as well as developing strategies programs and partnerships preferred;
  - Familiarity with academic structures and the ability to develop programs that complement academic courses and contribute to mastery of entrepreneurship topics;
  - Ability to make critical judgments, understand the complexities of an academic environment and create a collective entrepreneurial community environment;
  - Demonstrated success in salesmanship, promotion, and motivational skills;
  - Excellent communication skills, including social media fluency;
  - Demonstrated ability to create and maintain relationships with the principal stakeholders in a wide range of business, industry and community partners;
  - Demonstrated ability to plan, organize and execute events.
-

### **Essential Duties and Responsibilities**

- Lead strategic planning and oversee the development and design, implementation, administration, and evaluation of the program to achieve program objectives;
- Recruit students, faculty members, practitioners-in-residence and mentors for programs as well as form an advisory board to help define and ensure the success of this institute;
- Collaborate with the Provost, Deans (Arts & Science & School of Business), department chairpersons, program directors and academic oversight committees to secure necessary undergraduate and graduate degree and certificate approvals from the Board of Trustees and the New York State Education Department;
- Manage the Institute's annual budget as well as the team consisting of an Assistant Director, Curricular and Co-Curricular Programming, Incubator & Accelerator Manager, Practitioners-in-Residence, Graduate Assistant and Administrative Assistant;
- Develop and oversee the implementation of community and student outreach events;
- Supervise the administration of courses; periodically assess the overall entrepreneurship course offerings and collaborate with faculty to modify or add appropriate courses;
- Oversee staff who create learning materials and maintain processes and data that assist faculty;
- Form productive relationships with local, county, state, and federal economic development and entrepreneurship organizations;
- The Program Director will be required to travel, mainly in the greater metropolitan New York City area and occasionally to industry events and academic conferences

Please note this description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

---

### **About Us**

[Iona College](#), a highly accredited liberal arts institution of academic excellence, seeks to grow our diverse community of learners, scholars and staff located at our scenic 45-acre campus in [New Rochelle](#), just 20 minutes north of midtown Manhattan, and at our satellite programs at the Rockland Graduate Center and Rockefeller Center. At Iona we are committed to educating lifelong learners in the tradition of the Christian Brothers and American Catholic higher education. We prepare our 3,300 undergraduates and 600 graduate students with career-ready skills and success in all facets of their lives by nurturing the values of justice, peace and service. Our continued success depends on attracting and retaining a highly motivated, results-oriented and talented team. Learn more about what makes us unique: review our [Mission, Vision & Values](#), our [stories in the media](#) and our compelling [benefits](#). Join the Iona College team and partner with us as we Move the World!

---

### **Application Process**

Applications will be received until the position is filled, but to ensure the fullest consideration; please file materials by April 14, 2017. Required application materials include a substantive letter of interest and curriculum vitae.

All application materials must be submitted electronically in Microsoft Word or PDF format via [this link: bit.ly/2mv76AL](#).

*Iona College is committed to attracting and supporting a staff and faculty of women and men that fully represent the racial, ethnic, and cultural diversity of the nation and our institution; as a result, we actively seek applications from individuals of all backgrounds and beliefs. We support inclusive excellence and are committed to creating a safe and welcoming community for all.*