

SAMPLE GRADUATE SCHOOL RESUME

ANN JONES

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Objective

Seeking admission into an accredited Master's Program in Chemical Sciences.

Education

Iona College, School of Arts and Science
BS in Chemistry (*ACS Certified*), Minor in Physics
GPA: 3.95

New Rochelle, NY
Expected August 20xx

Honors/Awards

Dean's List, 8 consecutive semesters; Iona College Academic Scholarship, 4 years

Related Coursework and Technical Skills

- Chemometrics/Computational Chemistry, Physical Chemistry, Nanoscience, Chemical Safety
- Scientific Instrumentation: GC-MS, AAS, Fluorescence, IR, NIR, HPLC, NMR
- Software and Programming Languages: ChemDraw, MS Office, HyperChem, C++

Research Experience

Iona College, Department of Chemistry

6/20xx-8/20xx

Advisor: Dr. Mary Chemist

- Conducted a study of chemical components in cosmetic products utilizing human and non-human subjects.
- Concluded that 5% of products tested containing formaldehyde had an adverse effect on older non-human subjects only. Retested same subjects using products without this chemical, and subjects did not display unusual behavior.

Publications and Presentations

"Bioaccumulation of Mercury in the Hudson River and Long Island Sound" Douglas, James; Chemist Mary.

Journal of the American Chemical Society (JACS), Vol. 3, 20xx, (7)

Iona College, Undergraduate Research Day

4/20xx

ACS New York Local Section Undergraduate Research Conference

5/20xx

Work Experience

Iona College, Office of Student Success

New Rochelle, NY

Orientation Leader for First Year Students

8/20xx-5/20xx

- Facilitated group discussions and activities at freshman orientation
- Conducted tours of college campus for parents and students
- Monitored behavior and encouraged interaction with fellow freshmen

Campus Involvement

ChemClub: ACS Student Affiliates Chapter of **Iona College**, Active Member

8/20xx-Present

IC Green (Environmental Club), Active Member

8/20xx-Present

Environmental Concerns Committee

1/20xx-Present

Languages

Fluent in Italian with working Spanish

Professional Association

American Physical Society, Student Member

1/20xx-Present