



# *Event Guest Request- Iona Student Responsibility Form*

**Organization** \_\_\_\_\_

**Event Name** \_\_\_\_\_

**Event Date** \_\_\_\_\_

**Location** \_\_\_\_\_

Iona Student Name (please PRINT full name): \_\_\_\_\_

ID# \_\_\_\_\_ Email Address \_\_\_\_\_

Campus Address (if resident) or Home Address (if commuter):

\_\_\_\_\_

Home # \_\_\_\_\_ Cell # \_\_\_\_\_

I am requesting the attendance of an outside guest(s) at an Iona College function. I understand that by inviting the following guest(s) they must uphold the regulations set forth by Iona College. I understand that my organization will be responsible for working with Campus Safety & Security Officers to enforce the entrance policies. Government or College issued photo identification cards will be collected at the door. It will be returned to my guest at the time of their departure from the event.

If my guest(s) fail to comply with the regulations pertaining to college-sponsored activities, I understand that:

- They will be asked to leave the event, as well as get escorted off the Iona College campus;
- I may be held accountable for the actions of my guest(s) under the College Code of Conduct and face disciplinary charges;
- Future events proposed by my organization may be cancelled.

I've read and understand what's listed above. I agree to the following terms and will take full responsibility for the actions of my guest(s).

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Name \_\_\_\_\_

Age \_\_\_\_\_

Address \_\_\_\_\_

College/University \_\_\_\_\_

Name \_\_\_\_\_

Age \_\_\_\_\_

Address \_\_\_\_\_

College/University \_\_\_\_\_