



## ROOMMATE AND CO-TENANT AGREEMENT

**Even off-campus students have roommate problems. When you sign a lease with someone it's not easy to leave your agreement and/or find a new place to live midyear. Start the year off on the right foot by having conversations with your roommate(s) before you move in, once you move in, and then throughout the year. Discuss some of the below standards to set clear and honest expectations and guidelines for your living experience.**

This agreement made on \_\_\_\_\_ is an agreement between:  
\_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, and \_\_\_\_\_, roommates  
living at \_\_\_\_\_ (address), New  
Rochelle, NY 10801.

The terms of the agreement begin on \_\_\_\_\_ and end on  
\_\_\_\_\_. I understand and accept written responsibility for this  
agreement.

### RENT, CHARGES, and FEES

I understand that I, as an individual, and we, as a group, are responsible to the landlord/manager, utilities companies, and each other. We agree to the rules and conditions of the lease. And each tenant shall pay ONE/ \_\_\_\_\_ (I/number of tenants) of the following expenses:  
\_\_\_\_\_ rent (\$ \_\_\_\_\_/mo) by \_\_\_\_\_ of each month  
\_\_\_\_\_ telephone services  
\_\_\_\_\_ electricity  
\_\_\_\_\_ water  
\_\_\_\_\_ cable/internet  
\_\_\_\_\_ heating oil/gas  
\_\_\_\_\_ security deposit  
\_\_\_\_\_ utility deposits  
\_\_\_\_\_ other

\*Any late fees will be incurred by the person(s) making the late payments.

### MOVING OUT

Each person will remain a resident on the premises and pay his/her portion of the above fees until the term of the agreement ceases unless a roommate is given written permission by the landlord/manager to sublet and finds a person to replace him/her. All roommates should accept the person sublet to unless an unreasonable cause exists. The sublettor remains responsible for the apartment/fees if this person defaults in any way.

I will take responsibility for any damage done to the apartment that I cause. I will either repair this damage prior to moving out or refund the security deposit to my roommates for the amount deducted for the damage. Otherwise, the remainder of the returned security deposit will be equally returned to each renter.

I agree to the following arrangements regarding:

Food/Shopping: \_\_\_\_\_  
\_\_\_\_\_

Cleaning/Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

Orderliness/Tidiness: \_\_\_\_\_  
\_\_\_\_\_

Garbage Removal: \_\_\_\_\_  
\_\_\_\_\_

Exterior Maintenance: \_\_\_\_\_  
\_\_\_\_\_

Privacy: \_\_\_\_\_  
\_\_\_\_\_

Sharing Personal Items: \_\_\_\_\_  
\_\_\_\_\_

Borrowing Money: \_\_\_\_\_  
\_\_\_\_\_

Smoking/Drinking/Drugs: \_\_\_\_\_  
\_\_\_\_\_

Parties/Entertaining: \_\_\_\_\_  
\_\_\_\_\_

Overnight Guests: \_\_\_\_\_  
\_\_\_\_\_

Pets: \_\_\_\_\_  
\_\_\_\_\_

Furniture/Appliances: \_\_\_\_\_  
\_\_\_\_\_

Noise: \_\_\_\_\_  
\_\_\_\_\_

Other: \_\_\_\_\_  
\_\_\_\_\_

When I have a problem with something occurring in the dwelling, roommates agree to communicate with each other by: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

As a party to this agreement I realize that I, as well as each of my roommates, have equal right to the use of the space and facilities in the dwelling with the exception of the areas we have designated as individual's private space. The agreement is intended to promote positive communication, mutual expectations, and respect.

\_\_\_\_\_  
Resident's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Resident's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Resident's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Resident's Signature

\_\_\_\_\_  
Date

Each roommate should sign this and receive an original copy. Iona College takes no responsibility for roommates not following the guidelines of the agreement or any liability that might result regarding this agreement. This is merely a tool to assist off-campus students to be modified as needed and to promote conversation.

**For assistance from a neutral facilitator filling this out or mediating a roommate conflict, please contact the Office of Off-Campus Housing at 914-633-2243 or email [mlsampson@iona.edu](mailto:mlsampson@iona.edu) to schedule an appointment.**