



Office of the Registrar | 715 North Avenue | New Rochelle, NY 10801  
914.633.2497 | fax 914.633.2182 | registrar@iona.edu | www.iona.edu

## High School Link Transcript Request Form

(No Charge to LINK Non-Degree Students Only for Standard Mailing)

**Mail to:** Iona University Registrar's Office, 715 North Avenue, New Rochelle, NY 10801 or email scanned image to: [registrar@iona.edu](mailto:registrar@iona.edu)

Date: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

High School Attended: \_\_\_\_\_

**I would like to (please check one):**  Mail transcript to recipient & address below.  I will pick up my transcript.

Recipient: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**By signing this form, I authorize the release of my official transcript to the recipient indicated on this request.**

Student Signature (**Required**) \_\_\_\_\_ Date \_\_\_\_\_

**Transcripts will not be e-mailed or faxed and unofficial transcripts are not provided. Allow 3-5 business days for processing. Use this form for transcripts mailed via standard US Postal Service first class mail.**