



# IONA UNIVERSITY

## STUDENT FINANCIAL SERVICES

715 North Avenue | New Rochelle, NY 10801 | 914.633.2497 | sfs@iona.edu | www.iona.edu

### SATISFACTORY ACADEMIC PROGRESS APPEAL FORM

This form serves as an appeal for reinstatement of my federal financial aid. I understand that I have not met the Satisfactory Academic Progress (SAP) Standards at Iona College during my last enrollment period and I would like to appeal the decision due to personal mitigating and/or extraordinary circumstances. I also understand that I am not eligible for financial aid unless I receive written approval of this request for reinstatement of financial aid.

**With this appeal form, I am requesting reinstatement of aid for (indicate year):**

Fall 20 \_\_\_\_\_ Spring 20 \_\_\_\_\_

**Have you submitted a SAP appeal previously?**  No  Yes

**Please respond to both of the following requests in a typed document:**

1. Describe legitimate circumstances that prevented you from meeting the required SAP standards (i.e. medical emergencies, long term illness, death in the family, or other extenuating personal situations) and the ways in which this unavoidable circumstance prevented you from fulfilling your academic responsibilities. Please attach documentation or evidence of your circumstances (i.e.: letter from physician, counselor, therapist, academic advisor, hospital documentation, etc).
2. Outline an action plan that you intend to take to improve your academic performance and how you plan to earn the credits/grades necessary to make Satisfactory Academic Progress (GPA requirement). Please attach documentation (i.e.: schedule of summer/winter classes, tutoring/study plan, and/or work, change of major, letter from academic advisor/faculty members, etc).

***Your signature below indicates that all of the information and documentation you have provided pertaining to this appeal is true and complete to the best of your knowledge.***

**STUDENT SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

**Iona E-mail** \_\_\_\_\_ **Student ID:** \_\_\_\_\_ **Cell #** \_\_\_\_\_

**Deadline: SAP Appeal Forms must be received by July 15.** Return this completed form, with documentation to: Student Financial Services Office, McSpedon Hall OR email [sfs@iona.edu](mailto:sfs@iona.edu) or By fax: (914)885-1065. Students will be notified of a decision within a month of the July 1 deadline.